San Diego Unified School District

Golden Hill UTK - 8 School

SSC Meeting Minutes

**Tuesday, September 12, 2023**

Members – Elementary Model

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Member Name | Member Title | SSC Role | Term Year | Attendance |
| 1. Dr. Julia Martinez | Principal | Ex-officio |  | X |
| 1. Maria Zavala | Classroom Teacher |  | Termed out 2023 |  |
| 1. Sarah Harris | Classroom Teacher |  | Termed out 2023 | X |
| 1. Olga Cuevas | Classroom Teacher |  | 2023-2025 |  |
| 1. Tina Castillo | Administrative Aide | SSC Secretary | Permanent Role | X |
| 1. Shavanda Perez | Parent |  | 2023-2025 | X |
| 1. Yesica Rodriguez | Parent |  | Termed out 2023 | X |
| 1. Jennie Brannen | Parent | Alt. Co-Chairperson | Termed out 2023 |  |
| 1. Shirish Villasenor | Parent | DAC Representative | Termed out 2023 |  |
| 1. Erika Sayas | Parent | DAC Alt. Representative | Termed out 2023 | X |

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| --- | --- | --- |
| Item | Description/Actions | Meeting Summary |
| 1. Call to Order | Sarah Harris: SSC Chair [Roberts Rules](https://cdnsm5-ss18.sharpschool.com/UserFiles/Servers/Server_27732394/File/2020-10-07%20Att%2017%20Roberts%20Rules%20Cheat%20Sheet.pdf) | Meeting started at 4:16 p.m. |
| 1. Public Comment | Open | SSC Meeting start time to begin at 4:15 p.m. |
| 1. SSC Business 2. Election Results and Introduction of New SSC Members   (4) Parent Seats  (2) Classroom Teacher Seats  Term Expired for: Jennie **Brannen**, Parent; Shirish **Villasenor**, Parent; Erika **Sayas**, Parent; Yesica **Rodriguez**, Parent; Maria **Zavala**, Classroom Teacher (Transferred out); Sarah **Harris**, Classroom Teacher;   1. Distribute and review the [Uniform Complaint Procedures (UCP)](https://www.sandiegounified.org/cms/One.aspx?portalId=27732478&pageId=28034223) 2. Review and make changes (as needed) to [Golden Hill SSC Bylaws 2022-2](https://docs.google.com/document/d/1RQEatsyp74lFEkFBl2iGIjGa3sYzAKQR/edit?usp=sharing&ouid=100945538205090124716&rtpof=true&sd=true)3 3. Establish SSC Chair, Secretary, and [DAC](https://www.sandiegounified.org/departments/strategic_planning_for_student_achievement/district_advisory_council) Representatives 4. Approval of Minutes from Special Meeting [July 12, 2023](https://docs.google.com/document/d/1qsn2rGrDKqxIHtBu53U4WiyOo37s9oxoMWN8RJ1HAF8/edit?usp=sharing) 5. [Parent and Family Engagement Policy](https://cdnsm5-ss18.sharpschool.com/UserFiles/Servers/Server_27925982/File/Get%20Involved/School%20Site%20Council/Att%205%20E%206020%20LEA%20Level%20Parent%20and%20Family%20Engagement%20Policy.pdf) and [School Parent Compact](https://docs.google.com/document/d/1Ggj652r4fs_DszwPir1UnT2SpOmsy2NB1X1oj8GPSjc/edit?usp=sharing) | Informational: Dr. Julia Martinez, Principal  Informational: Dr. Julia Martinez, Principal  Action: Dr. Julia Martinez, Principal  Action: Dr. Julia Martinez, Principal  Action: Sarah Harris, SSC Chair  *Review for approval only, revision not possible.*  Informational: Dr. Julia Martinez, Principal | Quorum met with (6) members  The nominations for parents were held the first two weeks in September with the ballots distributed electronically and collected by September 11, for the four SSC parent/community openings. Classroom teacher elections still in process.  Term: 2023-2025  Welcome to our newly elected parent members!  Alicia Gallegos  Meaghan Hundley  Shalem Aboody-Lopez  One community representative!  Jennifer Powell  Principal shared the Uniform Complaint Procedures with a link and a presentation for all SSC members.  Principal and SSC reviewed the SSC bylaws. No changes were proposed. SSC voted unanimously to pass the current bylaws for the 2023-24 school year.  Principal asked volunteers to hold office of SSC Chair, Shavanda Perez volunteered for the chair. Tina Castillo remains the secretary. Shalem Aboody-Lopez volunteered for DAC. The SSC unanimously voted to approve the appointments.  Minutes from July 12, 2023, were reviewed. Approval of the minutes moved by Harris, seconded by Martinez. Motion passed.  The Parent and Family Engagement Policy and School Parent Compact were reviewed. Motion to approve by Perez, seconded by Rodriguez. Motion passed. |
| 1. Data Review | Not at this time |  |
| 1. Budget Items | Not at this time |  |
| Meeting Adjourned | 4:46 p.m. | Minutes recorded by Tina Castillo |
| Next Scheduled Meeting | October 10, 2023 | 4:15 – 5:15 p.m. |